Tag Your Discussion Posts

Tags (also known as #hashtags) are like behind-the-scenes organizers, helping to categorize your post's content and make it easier to find. For example, if 15 users tag their content with #referencelibrarian, all 15 pieces of content can be viewed simply by clicking the tag.

How tags work

- In the discussion body of content, initiate the tagging process by typing "#" and then start typing the desired keyword(s). As you type, a list of existing, user-created tags will appear (if any exist).
- Select a suggested tag or continue typing to create your own (if allowed).
- After selecting or creating your own tag, it will become a hyperlink that users can click to view all content associated with it. As more content is tagged with the same tag(s), it will become easier to find, with more and more associated content.

Tags notes

- Do NOT use spaces when typing, as this will prevent hashtag creation. If adding your own tag, press Enter after spelling it out to create it.
- Tags must start with #, but this cannot be used after that first occurrence.
- Tags cannot contain: @, $, or &.
- You can also include #hashtags in Discussion posts made via your email client. For example, if you include #CommunityManagement in your Outlook message, the system will convert it into a hyperlinked tag after it is sent.

Thank you to Higher Logic Support Community