CVCSCCM Board of Directors Meeting Minutes
Meeting date: 9/12/19

Meeting Call to Order: 16:36

Rolling call: Carrie Griffiths         Todd Borchers         Kristie Hertel
Audis Bethea             Chris Hogan             Cherry Strickland
Lesly Jurado              Liz Acquista

Excused: George Kasotakis, Ankit Sakhija, Sameer Kamath, Kwame Boateng

Minutes: Approved

Treasurer updates

1. Current chapter budget is $59,900
2. A few (2) outstanding checks remain uncashed/deposited
3. Only 2 committees have accessed budgeted funds for 2019 (Education and Membership); suggestion made to consider revisiting fund allocation for 2020 budget
4. Items for follow up:
   a. Contact individuals with uncashed/deposited checks to determine status

Chapter Alliance

a. Chapter Challenge Fund Raiser
   i. Fund raising for FCCS course scholarships
   ii. 20% of funds raised comes back to the chapter for funds raised through the end of the year
   iii. Chapter competition – Awards available for each chapter (and individuals as well) based on volume of raised funds during chapter’s designated month
      1. Chapter’s designated month starts on 9/15 – 10/15
   iv. Chapter leadership requests that all board members be active in this endeavor
   v. Donations open to anyone (family members, colleagues, etc.)
   vi. This activity should complement what the chapter is already doing through the outreach, mentorship committee, etc
b. Outreach committee is currently taking donations for next trip to Rwanda

Committee Updates

1. Communication committee
   a. Journal club
      i. Next journal club scheduled for October 23rd
      ii. Fall newsletter will feature the mentorship committee
      iii. Critical Connections will have a blurb about the chapter
iv. Efforts are ongoing to develop and launch a chapter website through Google; link to Chapter’s website will be housed on Chapter’s web page within national’s website
   1. Goal is to have website developed by 2020 Congress
v. Chapter has approximately 180 members on Facebook and 129 Twitter followers
vi. Request made to retweet or like and repost items that are pertinent to the Chapter in order to enhance visibility

2. Membership committee
   a. Still in need of a liaison for this committee
   b. Consideration for combining the communication and membership committees again
   c. Information concerning due renewal and lapse of memberships is not being communicated from national as frequently
   d. Over 300 members; now working to maintain efforts to send new members welcome packets
   e. Items for follow up
      i. How does notification from national concerning new members work?

3. Education committee/Symposium
   a. 2020 Symposium in Asheville, NC
      i. Location for symposium identified and contract signed
      ii. Finalizing details for lodging options at 2 hotels
      iii. Budget discussed - Sonia to reach out to treasurer for budget guidance
      iv. Honorariums discussed
      v. Topics for pharmacology and symposium topics include:
         1. ARDS, sepsis, ketamine, Dogma vs. Data driven in CC practice, ultrasound guided hemodynamic monitoring, emergent airways
      vi. Working to identify speakers
      vii. Key note speaker to be determined; potentially will be incoming national SCCM president
      viii. Based on Symposium feedback will decrease duration of breaks in order to increase time for presentations
      ix. Format will be similar with breakout sessions in the afternoon
      x. Thursday evening networking session being discussed

4. Mentorship committee
   a. 1 application for FCCM received for 2021
   b. Chair is working to develop a mentorship program; more details on this in the future
   c. 5 members have been identified who are receiving FCCM; mentorship committee was involved in some of their applications

5. Nomination(s)
   a. No updates

6. Research
   a. Transition of chairs being finalized
b. New chair will be George Kasotakis
c. Manuscript for Burnout study submitted for review
d. Abstract for Rwanda outreach endeavor accepted at World Congress of Intensive Care
e. Step (phase) 2 of SWAT study nearing completion

7. Outreach
   a. Second Rwanda trip
      i. Ongoing activities/events in Africa have delayed finalizing details, however, trip is still planned
      ii. $300 currently raised via Go Fund Me page
      iii. Identifying who will be participating in the trip
   b. Offerings for FCCS training being considered/discussed for after 2020 Symposium in Asheville
   c. Stop the Bleed Campaign offerings being considered as well; evaluating how to incorporate these offerings

Discovery in Critical Care Medicine
Diversity
Advancement
   1. Membership engagement
      a. Would like to entertain suggestions/recommendations for mechanisms through which we can facilitate growing the chapter

Recognition
Empowerment

Leadership Retreat
   1. November date set and will be held at Gravy in Raleigh, NC
   2. RSVPs to be sent out by Cherry
   3. Committee chairs invited to attend the retreat
   4. Zoom meeting links will be accessible for individuals unable to travel to Raleigh

Other Matters/Closing Remarks – Audis has accepted a position outside of the region. Following collaboration with national it has been determined that he will remain in Chapter through the completion of term as Secretary.